



Diamondhead Police Department

5000 Diamondhead Circle
Diamondhead, MS 39525
Phone 228-222-4649 Fax 228-222-4654
Email police@diamondhead.ms.gov



HOUSE CHECK REQUEST

ATTENTION HOME OWNER, Diamondhead Police Department Officers will make a visual check of your home when you are on vacation or away from home for an extended time. We will not do a physical check of your home unless we are dispatched for an alarm reported from your alarm company.

For SAFETY REASONS: We request that should you return to your home earlier than you expected please notify the Police Department at **(228) 255-9191** so you can be removed from the check list. The Diamondhead Police Department is on duty 24 hours a day seven days a week. Your home will be visually checked at least twice in a 24 hour period.

Return your completed HOUSE CHECK REQUEST FORM to City Hall between the hours of 9:00 AM and 5:00 PM Monday through Friday or fax to 228-222-4654.

DATE LEAVING _____ DATE RETURNING _____ TODAYS DATE: _____

NAME : _____ ADDRESS _____

TELEPHONE NUMBERS WE CAN REACH YOU WHILE YOU ARE GONE FROM YOUR HOME IF NEEDED.

PHONE NUMBER: _____ CELL NUMBER _____

LOCAL PERSON WE CAN CALL WITH KEYS TO YOUR HOME (KEY HOLDER)

NAME : _____ ADDRESS: _____

PHONE NUMBER: _____ CELL NUMBER _____

PLEASE READ, DATE AND SIGN YOUR REQUEST _____

ANSWER THE FOLLOWING QUESTIONS: VEHICLES LEFT ON PROPERTY? Y ___ N ___, HOW MANY ___

DESCRIBE VEHICLE COLOR, MODEL, MAKE, YEAR, AND TAG NUMBER. ANY LIGHTS LEFT ON INSIDE OR OUTSIDE OF THE HOME? EXPLAIN IN REMARKS ON PAGE 2.

FOR OFFICE USE ONLY

DATE HOUSE CHECK BEGAN _____ DATE ENDED _____
OFFICER RECEIVING REQUEST _____ # _____